



**THOMAS L. GARTHWAITE, M.D.**  
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April 23, 2004

TO: Each Supervisor

FROM: Thomas L. Garthwaite, M.D.   
Director and Chief Medical Officer

SUBJECT: **SOLE SOURCE AGREEMENT WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, LOS ANGELES**

This is to inform you of the Department of Health Services' plan to negotiate a sole-source agreement with the Regents of the University of California, Los Angeles (UCLA) to conduct the final Patient Assessment Survey. The Department is required under the Special Terms and Conditions of the Section 1115 Medicaid Demonstration Project to conduct two statistically valid Patient Assessment Surveys (PAS) during the five-year extension period.

The contract for the first survey, which occurred during the initial Waiver period (1995-2000), was awarded to UCLA in 1998 following an RFP process. UCLA conducted the 2001 PAS to comply with the Section 1115 Medicaid Demonstration Project requirement of conducting the first of two surveys. Because of UCLA's familiarity with the blended public/private delivery system, the survey methodologies, and with the data collected during the first two surveys, I am recommending that the County use the services of UCLA to comply with the final survey requirement. The purpose of the survey is to:

- Identify systemic problems within the delivery system that can be targeted for improvement, and
- Assess patient satisfaction and quality of care.

The Department plans to begin negotiations with UCLA on May 7, 2004. Please let me know if you need additional information. We will be returning to the Board with a contract for your approval.

TLG:ms

c: Chief Administrative Office  
County Counsel  
Executive Officer, Board of Supervisors